

Brazos County Emergency Services District 1

PO Box 244

Wellborn, TX 77881-0244

May 9th, 2019 MINUTES

Regular Session:

1. Commissioner Elliott called the meeting to order at 5:30 P.M. after establishing a quorum consisting of Commissioners Gibson, Armstrong Kissel and Robertson; along with Jim Barker, Chet Barker and Julie Enriquez.
2. No citizens were present.
3. Commissioner Robertson moved to approve consent agenda (Minutes from last meeting(s), New Invoices, Financial Report), Commissioner Kissel seconded and all voting unanimously to accept as written/presented.
4. Commissioner Gibson read Treasurer's Report – No new business
5. Action Items:
 - a. Review of Accounts Payable Items – Julie presented check detail and checks to be signed by the Commissioners; Commissioner Armstrong moved to approve, Commissioner Gibson seconded and all voting unanimously to accept check detail as presented.
 - b. Penalty & Interest Refund Request – Julie presented the Rock Barn Corp properties – Adney request for 2018 penalty and interest refund. Commissioner Gibson moved to approve, Commissioner Armstrong seconded and all voting unanimously to approve the request of 2018 penalty and interest refund to Rock Barn Corp properties – Adney.
 - c. 2017/2018 Fiscal Year Audit – Julie provided the final audit and advised two copies were sent via certified mail to County Judge Peters and Commissioner Aldrich on April 18th along with one copy to USDA Rural Development Bryan Area office.
 - d. ESCI Consultants Final Report – Confirmed Final ESCI Report special workshop on May 17th at 1pm, discussed Community BBQ for May 21st & flyer was shared. Discussed creation of ESD #1 website.
 - e. Cascade & Compressor Bid – Chief Barker waiting on final numbers from vendors. Tabled further discussion to next meeting.
6. Miscellaneous Items:
 - a. Impac Fleet Fuel Cards Status –Commissioner Gibson advised that there will be a \$50/month maintenance fee to cover their expenses because of how small our fuel bill will be.
 - b. Grass Truck Build Status – In progress – they will contact Chief Barker when the chassis comes in.
 - c. Julie presented the 2019/2020 Reappraisal plan revised and adopted on May 16, 2019.
7. Fire Chief's Report – Chief Barker provided report.

There being no other regular business, Commissioner Elliott adjourned the regular session at 6:00 P.M.

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Executive Session:

8. Commissioner Elliott called the Executive Session to order at 6:00 P.M.
9. Discussion of a service contract.

There being no other business, Commissioner Elliot adjourned the executive session at 6:30 P.M.

Respectfully Submitted,



Taylor Gibson, Secretary