

**Brazos County Emergency Services District 1**  
**PO Box 244**  
**Wellborn, TX 77881-0244**

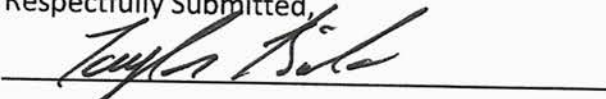
**February 21<sup>st</sup>, 2019 MINUTES**

**Regular Session:**

1. Commissioner Elliott called the meeting to order at 5:33 P.M. after establishing a quorum consisting of Commissioners Kissel, and Gibson; along with Julie Enriquez and Jim Barker. Commissioner Robertson joined meeting by 6:00 P.M.
2. No citizens were present.
3. Commissioner Gibson moved to approve minutes from previously held Regular Meeting, Commissioner Kissel seconded and all voting unanimously to accept as written.
4. Commissioner Gibson read Treasurer's Report.
5. Action Items:
  - a. Review of Accounts Payable Items – Julie presented reconciled bank statements with backup for all three accounts, check detail and checks to be signed by the Commissioners; Commissioner Gibson moved to approve, Commissioner Kissel seconded and all voting unanimously to accept check detail as presented.
  - b. Commissioner's Term Expiration – Julie stated reappointments for Commissioner Elliott and Commissioner Gibson were approved in Commissioner's Court on 02/05/2019.
6. Miscellaneous Items:
  - a. Commissioner Elliott presented a request to create a Consent Agenda for routine items. No actions taken at this time.
  - b. AD&D and Group Life Insurance Proposal Investigation Report – Commissioner Gibson provided status in Commissioner Armstrong's absence. Stay with plan currently on; need beneficiary cards to be filled out by all volunteers. Request Chief Barker to get this completed. Commissioner Armstrong to provide update with fine details at next meeting.
  - c. ESCI Consultants Report – Mike Montgomery and Randy Parr provided a thorough 75% complete Master Plan review of findings.
  - d. Remainder of agenda items were tabled for next meeting due to consultant report length.
    - i. 2017/2018 Fiscal Year Audit Status
    - ii. Impac Fleet Fuel Cards Status
    - iii. Grass Truck Build Status
    - iv. Budget Surplus Deficit Report
    - v. Budget % Used Report
    - vi. Fire Chief's Report

Commissioner Elliott adjourned meeting at 8:32 P.M.

Respectfully Submitted,



Taylor Gibson, Secretary