

Brazos County Emergency Services District 1
PO Box 244
Wellborn, TX 77881-0244

September 12th, 2019 MINUTES

Regular Session:

1. Commissioner Elliott called the meeting to order at 5:30 P.M. after establishing a quorum consisting of Commissioners Gibson, Robertson, Kissel and Armstrong; along with Chief Chet Barker, Jim Barker and Julie Enriquez.
2. No citizens were present.
3. Commissioner Gibson moved to approve the Consent Agenda (Minutes from last meeting(s), New Invoices, Financial Report), Commissioner Kissel seconded and all voting unanimously to accept as written/presented.
4. Action Items:
 - a. Review of Accounts Payable Items – Julie presented check detail and checks to be signed by the Commissioners; Commissioner Gibson moved to approve, Commissioner Kissel seconded and all voting unanimously to accept check detail as presented.
 - b. 2019 Overall Tax Rate – Commissioner Gibson moved that the property tax rate be increased by the adoption of a tax rate of \$0.030000 per \$100 value, which is effectively a 4.81 percent increase in the tax rate. Commissioner Armstrong seconded and all voting unanimously to adopt the tax rate of \$0.030000/\$100.
 - c. 2019 Debt (I&S) Tax Rate – Commissioner Gibson moved that the Debt portion of the 2019 tax rate be \$0.002908/\$100 of value be adopted. Commissioner Robertson seconded and all voting unanimously to adopt the 2019 debt portion of the tax rate of \$0.002908/\$100.
 - d. 2019 M&O Tax Rate – Commissioner Kissel moved that the Maintenance and Operation portion of the 2019 tax rate be \$0.027092/\$100 of value be adopted. Commissioner Armstrong seconded and all voting unanimously to adopt the 2019 M&O portion of the tax rate of \$0.027092/\$100.
 - e. 2019/2020 Fiscal Year Budget – Commissioner Armstrong moved to adopt the 2019/2020 Fiscal Year Budget presented; Commissioner Kissel seconded and all voted unanimously to adopt as written.
 - f. 2020 Lease Agreement – Millican Station – Commissioner Armstrong moved to approve, seconded by Commissioner Kissel and approved by unanimous vote to accept the 2020 Lease Agreement as written with Brazos County.
 - g. Sales Tax Revenue – Julie to ask Mike Montgomery on actions to be taken.
 - h. Brazos County ESD #1 Website Creation – The domain name for the ESD has been reserved/bought under “brazoscountyesd1.org” along with 6 emails through Office 365 at this time. Per Eric Caldwell, the judge denied the county hosting our website. July to requests quotes from vendors and put on next month’s agenda to view quotes.
 - i. Consent Agenda – printing of documents – All Commissioners want this printed out for regular meetings except Commissioner Gibson.
5. Miscellaneous Items:
 - a. Cascade & Compressor Order Status – Chief stated Compressor is set up and working; Cascade should be placed on truck the week of the 23rd – all good.
 - b. Grass Truck Build Status – Chief stated all is going well on build.

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- c. ESCI – Fire Protection Service Contract & Volunteer Recruiting Status – Commissioners Gibson and Armstrong to follow with Mike Montgomery.
- d. Additional Miscellaneous:
 - i. Mike Montgomery provided a list law firms that have ESD knowledge – Julie to contact them and ask about hourly rates or retainer options.
 - ii. Commissioner Elliott asked about the response regarding information regarding the most recent session of the State Legislature passed regarding bills that will or may impact the ESD – Julie advised an email was sent to Cliff Avery of SAFE-D and to Mike Montgomery of ESCI. No response to date from Cliff but Mike did send the bills and advised to contact legal counsel.
 - iii. Commissioner Gibson asked about combining the ESD into the SBCFD patch and provided them examples. Chief will investigate the cost; Jim Barker stated he did have a plan to at least add ESD to posters for now.
- 6. Fire Chief's Report – Provided status of meeting last week regarding river on Hwy 159 – requesting assistance to request TXDOT to pave white Switch road – Commissioner Elliott recommended we invite our State Representative to join our next meeting to address this.
 - a. Is requesting bids for maintenance for compressor will have a quarterly and yearly maintenance contract. Will provide to Commissioners when received.
 - b. ISO Report – Went from a 9 to a 5 which is successful jump and to continue to improvement trend provided information on ESO which is a training log for continuing education and CEs for EMS and Fire.

There being no other business, Commissioner Elliott adjourned regular session at 6:55 P.M.

Respectfully Submitted,



Taylor Gibson, Secretary