

Brazos County Emergency Services District 1

PO Box 244

Wellborn, TX 77881-0244

June 13th, 2019 MINUTES

Regular Session:

1. Commissioner Elliott called the meeting to order at 5:30 P.M. after establishing a quorum consisting of Commissioners Kissel, Robertson and Gibson; along with Chief Chet Barker, Steve Aldrich, Jim Barker and Julie Enriquez.
2. *No citizens were present.*
3. Commissioner Gibson moved to approve the Consent Agenda (Minutes from last meeting(s), New Invoices, Financial Report), Commissioner Kissel seconded and all voting unanimously to accept as written/presented.
4. Commissioner Gibson read Treasurer's Report – Discussed development of Southern Pointe and timetable
5. Action Items:
 - a. Review of Accounts Payable Items – Julie presented check detail and checks to be signed by the Commissioners; Commissioner Gibson moved to approve, Commissioner Kissel seconded and all voting unanimously to accept check detail as presented.
6. Miscellaneous Items:
 - a. ESCI Consultants Final Report – Next Steps – Julie presented key points from work session – discussion on points commenced – Mike Montgomery to send list of legal counsel for the district – Request to Trudy Hancock for list of registered voters in ESD #1 and to Kristeen Roe for list of Tax Payers in ESD #1 has been completed
 - b. Revised 2019-2020 Reappraisal Plan – Emailed to all prior to meeting – Commissioner Elliott asked Commissioner Aldrich how the State Law House Bill 3 and Senate Bill 2 affects ESDs. Commissioner Aldrich stated that it didn't look like ESDs fell into the revenue cap.
 - c. 2019 Preliminary Roll Grand Total Report – Julie presented report that shows an approximate levy of \$465,118.65 at 0.030000/100.
 - d. Brazos County ESD #1 Website Status – Commissioner Aldrich to ask county of any resources
 - e. Cascade & Compressor Bid Status – Chief Barker presented bid – Commissioner Gibson moved to approve; Commissioner Robertson seconded and all voting unanimously to approve presented bid. Chet stated he would advise vendor to set up payments.
 - f. Impac Fleet Fuel Cards Status – Impac have put cards on rush order and expect to get them within the next week.
 - g. Grass Truck Build Status – Expect to get Chassis this month.
 - h. Additional Miscellaneous:
 - i. Reimbursement of TXDOT check for transfer of title is not needed as the check was not needed and is voided.
 - ii. Julie Presented Kristeen Roe letter requesting Tax Rate information and the letter providing that information emailed to Kristeen.
 - iii. Julie presented Brazos Central Appraisal District 2020 Proposed Budget & advised entire document emailed prior to the meeting.
7. Fire Chief's Report – Have A/C down in Millican station, 1 grass truck down and 1 engine down in Station #4 that is in repair now.

Brazos County Emergency Services District 1
PO Box 244
Wellborn, TX 77881-0244

8. Service Contract with Prime Bookkeeping Resources - Julie presented Service Agreement for bookkeeping services for Commissioners review.

Commissioner Elliott adjourned regular meeting at 6:00 P.M.

Executive Session:

1. *Commissioner Elliott called the meeting to order at 6:01 P.M. after establishing a quorum consisting of Commissioners Kissel, Robertson and Gibson; along with Chief Chet Barker, Steve Aldrich, and Jim Barker.*
2. Discussed 2 proposed contracts: Prime Bookkeeping Resources and the standing service contract with the South Brazos County Fire Department.

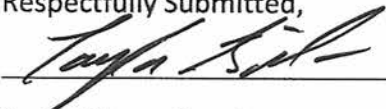
There being no other executive business, Commissioner Elliott adjourned executive session at 7:04 P.M.

Regular Session:

1. Commissioner Elliott called the meeting to order at 7:05 P.M. after establishing a quorum consisting of Commissioners Kissel, Robertson and Gibson; along with Chief Chet Barker, Steve Aldrich, and Jim Barker.
2. Service Contract with Prime Bookkeeping Resources - all voting unanimously to approve presented service contract.

There being no other business, Commissioner Elliott adjourned regular session at 7:16 P.M.

Respectfully Submitted,



Taylor Gibson, Secretary