

Brazos County Emergency Services District 1
PO Box 244
Wellborn, TX 77881-0244


March 14th, 2019 MINUTES

Regular Session:

1. Commissioner Elliott called the meeting to order at 5:30 P.M. after establishing a quorum consisting of Commissioners Gibson, Armstrong and Kissel; along with Steve Aldrich, Jim Barker and Julie Enriquez.
2. No citizens were present.
3. Commissioner Gibson moved to approve minutes from previous Regular Meeting, Commissioner Kissel seconded and all voting unanimously to accept as written.
4. Commissioner Gibson read Treasurer's Report – Advised looking at forecast to identify our capitalization fund needs.
5. Action Items:
 - a. Review of Accounts Payable Items – Julie presented check detail and checks to be signed by the Commissioners; Commissioner Gibson moved to approve, Commissioner Armstrong seconded and all voting unanimously to accept check detail as presented.
 - b. 2017/2018 Fiscal Year Audit – Commissioners reviewed Schedule A and letter provided by Thompson, Derrig & Craig, PC. Commissioners agreed to review and vote on approval next meeting. Julie to ask about difference in tax payments reported by county.
 - c. Workshop Date for ESCI Consultants Final Report – Commissioners discussed and agreed for the workshop to be scheduled for April 26th from 1:00 P.M. to 5:00 P.M.
 - d. Forest Services Donation – 1993 Ford F-350 Grass Truck – Commissioner Armstrong moved to approve donation, Commissioner Gibson seconded and all voting unanimously to move forward with the grass truck donation to Forest Services. Julie provided Jim with original title.
6. Miscellaneous Items:
 - a. Consent Agenda – discussion on consent agenda, Julie to provide a list of items for consent agenda at next meeting.
 - b. AD&D/Group Life Insurance Proposal Investigation Report – Commissioner Armstrong provided details about current insurance and contact with Providence.
 - c. Impac Fleet Fuel Cards Status – Julie advised no response from follow up email and voice mail messages sent to Ray with Impac for status. Commissioner Gibson to follow up.
 - d. Grass Truck Build Status – In progress and no delays reported to date.
 - e. Julie presented the Budget Surplus/Deficit report for February 2019 along with the Budget Comparison of % used to date from October 2018 to February 2019.
7. Fire Chief's Report provided by Jim Barker – The actual #'s for calls are matching their forecasted numbers to date and are increasing.

There being no other business, Commissioner Elliott adjourned meeting at 6:30 P.M.

Respectfully Submitted,



Taylor Gibson, Secretary